

Brightwell-cum-Sotwell Parish Council

To all members of the Council you are hereby requested to attend the Annual Meeting of Brightwell cum Sotwell Parish Council on Zoom, on Tuesday 20th April 2021 at 7.30pm for the purpose of transacting the following business.

Press and Public are invited to attend, please contact the Clerk for the log in details

Wednesday 7th April 2021

Agenda

1. To elect the Chairman of the Council
2. To elect the Vice Chairman of the Council
3. To receive apologies for absence
4. Declarations of pecuniary interest

Public Participation Session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda

5. To approve the minutes of the Parish Council on 16th March 2021.
6. To appoint an Internal Auditor.
7. To appoint members of the Planning Committee
8. To appoint the following Representatives
Councillor in Charge of Finance
Footpaths
Kings Meadow and Recreation Ground
Jubilee Pavilion
Village Hall
Highways
Playgrounds – Vote to continue rota
Millennium Wood
Mineral Strategy
Earth Trust
Grass Verges
Public Transport Rep
Neighbourhood Plan
9. To approve and adopt
 - Standing Orders
 - Finance Regulations
 - Risk Register
 - Risk Assessments
 - Continued Direct Debit for Talk Talk
 - Continued use of online banking

10. Reports

- a) County Councillor's Report
- b) District Councillors' Report
- c) Clerk's Report
- d) Planning Report
- e) Agree April Payments for approval

11. Matters for Discussion/Decision

- a) Finalise the Annual Parish Meeting agenda and speakers
- b) Closing of Parish Council accounts 2020/21 and Annual Governance and accountability return 20/21
- c) The Pavilion and storage container
- d) Land Transfer – Little Martins

12. Matters for report and items for inclusion on May's Agenda

The next meeting of Brightwell-cum-Sotwell Parish Council is on 18th May 2021

Mrs K.Fanstone, Parish Clerk – 01491 826968 – bcsparishcouncil@googlemail.com
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