

## BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

**Minutes of the Parish Council meeting duly convened and held on 16<sup>th</sup> June 2020 at 7.30pm Via Zoom,**

**Present:** Cllrs S, Robson (Chair), S. Jackson, J. Davys, J. Debney, J. Harding, Helen Baines, C. Collett, G. Gilgrass, Bob Nelson, Anne-Marie Simpson, Pete Sudbury

**In attendance:** K. Fanstone (Clerk)

1	<b>Apologies for Absence</b> · There were no absences.
2	<b>Minutes of the meeting held on 19<sup>th</sup> May 2020</b> · The minutes of the meeting held on 19 <sup>th</sup> May 2020 were approved and will be signed by Sue in the Parish Office when Social Distancing is over.
3	<b>Declarations of Disclosable Pecuniary Interest</b> · There were no declarations of pecuniary interest.
4	<b>Public Participation</b> · There were no members of the public present
5	<b>Reports &amp; District Councillor Report</b> · <b>Anne Marie Simpson</b> Anne Marie updated the Council with the new local initiative regarding the future of Oxford, there is an open forum and all suggestions and ideas for making working, living and connecting better in Oxfordshire were welcome.  The online planning committee meetings are now up and running, the technical problems have been resolved, and they are looking to improve these even more by adding public speaking.  Anne Marie is now part of the new planning group and explained about the new planning procedures for when objections are raised, the back log for applications to go to committee has become unmanageable so this extra step in the process has now been included to help ease the backlog. Anne-Marie stressed the need to flag any contentious applications with her or Jane Murphey as soon as possible. A full brief of the new procedure will have been sent to the Parish office.  <b>Pete Sudbury</b> Pete has been working through the last-minute rush for the cycling and bike initiative, and will be following up on these suggestions, highlighting the busy roads that surround Brightwell Cum Sotwell. He has also been working on the government growth paper and will be feeding information back from that. Jason had received a questionnaire on local facilities and amenities, no one else was aware of the questionnaire and nothing has been sent to the Paris office, Jason to look into it further and report back.

Celia asked Pete if he had heard back from Highways or planning regarding the Rodings planning application, he hadn't, all agreed this was very disappointing.  
 Jason asked if anyone had started to work on the footpath legislation as this was up for renewal in the next few years and will require some work. Pete wasn't aware of any discussion starting on this, Jason and Pete to liaise over this and report back.

**Planning Report**

Ref	Description	PC Rec	Decision
P20/S1769/HH	North View	9/6/20	Approval
P20/S1833/HH	Kite Cottage	8/9/20	Approval
P20/S1179/FUL	Land South of Hithercroft	4/6/20	Objection

Jason to look into the amendments on the Hithercroft industrial application and get back to Katie asap.

An appeal has been made to the Secretary of state from Laurence House, it was agreed we couldn't fight this on our own and some profession external help was going to be needed. Katie to draft a letter.

**d) April Payments for approval**

Payee and reason	£ detail	£ VAT	£ total
K. Fanstone	£595.00		£595.00
Parish Onlime Subscriptions	£36.00		£36.00

**e) Clerks Report**

The 3 quotes are now in for the cricket nets, Tony has expressed his preference to have a like for like replacement with the company that originally fitted the matting, Katie to now contact the insurance company and see if this is possible.

The tennis courts are now booked into be started on 6<sup>th</sup> July, there are a few issues with the club house not being able to be moved for the new surface to go under it, Graham is working with Tony on this, but the Parish Council agreed that if the clubhouse were ever to be removed the tennis club will be liable for the repairs to the surface to make it good with the rest of the area.

The painting of the white gates is nearly finished.

Perform had been on touch about starting up their sessions at the Pavilion, it was agreed that they could work towards re starting their sessions on 4<sup>th</sup> July, but we will need to make sure government guidelines allow this nearer the time and will need to see their policies for keeping the children safe.

**6 Matters for Discussion/Decision**

- a) There has been no change to the Covid 19 action plan, all procedures are still working. Some volunteers are now helping shielding people without coming through to the helpline.

- b) Celia was pleased to report that the garage has now found another unit away from the village for the garage, some cars have already been moved there and the rest will be moved once a hi ramp is fitted. The aim is to have the unit fully operational by the end of July, there then would be just the cars that are booked in daily to be worked on in the garage in that area. The Parish Council will write to the garage to confirm these arrangements. Jason and Katie are working on the identifying the bits of land that are unregistered in the village, to help with the other cars around the village. SODC are not currently working to remove abandoned cars, once this is up and running, we can get going on these. A contact in Highways will also be helping with cars parked on highways.
- c) Graham updated the Council on the Village Hall project, Addison's had put forward their proposals for the development of the hall, 3 proposals of which one was not suitable at all. The trustees are meeting again to try and get 3 proposals that are suitable that can then be presented to the Council and the village. There was a long discussion regarding improving communication between the Village Hall trustee's and the Parish Council. Moving forward it is hoped that Jason and Sarah along with Graham will be more involved with the future plans. Sarah will contact Robert Field to explain the feeling from the Council and to try and improve communication.  
A small group had met with Frank regarding the land that is to be given to the Parish Council for the extra Village Hall carpark. Sarah has agreed to deal with the legal side of things, and will contact Hedges to represent the Parish Council, James will lead the project as Project Manager and already has some initial ideas for clearing the site. Bob has experience with this type of work and is willing to help James.
- d) Jason briefed everyone on where we are with the pub as community asset, there has been a delay in the decision due to some missing information from SODC, a 1 month extension has been given and there should be a final decision on 24<sup>th</sup> June.
- e) Helen has suggested due to the success of the VE Day village video it would be nice to mark this time during the Corona crisis with a film of what everyone has been up to in their homes. Helen will start to work on this project and the Parish Council thought it was a lovely idea and fully supports the film.

7 **CIL**

- f) Due to Covid 19 there have been now developments with the CIL spending plan.

8 **Matters for report and inclusion on April Agenda**

- Celia has been working with a group to establish the permissive path by the allotments, a working group has been set up to establish the old stream, this was welcomed by everyone as was a project originally identified in the Parish Plan.
- Helen reported that the 50mph sign had been removed from the A170, but there still wasn't a 30mph sign to replace it, Katie to contact Mandy from Highways to find out when it will be fitted.
- Mrs Lewis from the school does not have a budget for grass cutting so we will need to help out doing this with a team of volunteers.
- Graham reported that the bins are full again, Katie to contact SODC to see if it was possible to have them emptied a bit more often at the moment.
- Jason has found a suitable stone for the Little Martin's site, and will report back next month on this.
- The labour party has circulated a questionnaire regarding services and amenities coming out of lockdown, all agreed it was a worthwhile project, Sue to liaise with Katie regarding a response.

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It was agreed that the next meeting of the Council would take place on Tuesday 21st 2020 at 7.30pm. There being no further business the meeting was declared closed at 9.25 pm.