

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 21st April 2020 at 7.30pm Via Zoom,

Present: Cllrs S, Robson (Chair), S. Jackson, J. Davys, J. Debney, J. Harding, Helen Baines, C. Colett, G. Gilgrass, Anne-Marie Simpson

In attendance: K. Fanstone (Clerk)

1.	Apologies for Absence Apologies were received from Cllrs. Bob Nelson,
2.	Minutes of the meeting held on 17th March 2020 The minutes of the meeting held on 17 th March 2020 were approved and will be signed by Sue in the Parish Office when Social Distancing is over.
3.	Declarations of Disclosable Pecuniary Interest There were no declarations of pecuniary interest.
4.	Public Participation There were no members of the public present
5.	Reports & District Councillor Report a) Anne-Marie Simpson Anne Marie and Sue Cooper have sent a letter to Robert Jenrick asking for a relaxation of the determination targets, and the 5 year plan, they have also written a letter to Rishi Sunak for more help with Micro Businesses. Both of these can be seen on the County website. Planning and planning decisions are still going ahead, but the Council should not feel under pressure to make decisions on planning if the current restrictions mean they can not make an informed decision. Contact planning and they will be able to give an extension. Celia asked if Ann Marie would support the Council on a current planning application that the Parish would still like to object to and take to committee, Anne Marie said she would support this. Katie thanked Anne Marie for her quick response to our request for some of the Covid 19 Councillor grant. Anne Marie released some of her fund to the Parish Council within 24 hours to help with the Covid 19 action plan, and we have already used some of it to help a member of the community. b) Pete Sudbury There has been no update from Pete on the issues raised at previous meetings.

c) Planning Report

Ref	Description	PC Rec	Decision
P20/S0737/FUL	Orchard Hill House		Objection
P20/s1179/FUL	Industrial units south of Hithercroft Road		Approved

There was a long discussion regarding Orchard Hill House and the new access road they have applied for, it was decided that the Council would like to pursue the objection they have already made, and will go to committee if needed. The planning team will liaise between each other to write the response back to Paul Bowers

d) April Payments for approval

Payee and reason	£ detail	£ VAT	£ total
K. Fanstone – Clerk’s Salary	£595.40		£595.40
Dog Bins emptying	£46.05	£9.21	£55.26
Arrow Fencing	£100.00	£20.00	£120.00

e) Clerks Report

There has been some confusion with John O’Conner the grass cutting contractor as SOHA are no longer using them. It was decided under the current situation it was too difficult to try and find a new company and we would stay with John O’conner for this summer, there is a new team working in our area and Katie is arranging for the first cut to happen asap.

Eric Dore has submitted a donations application for £600 to help with the Community Website, Sarah proposed this application was approved and James seconded it. Katie will get on touch with Eric to tell them the decision and arrange payment.

6. Matters for Discussion/Decision

- a) Sue thanked all the people in the village and Councillor’s involved in implementing the Covid 19 Community Action plan. It has been a real success and is working really well for all the people of the Brightwell Parish that need help. Celia reported that the shop is doing well and making lots of grocery deliveries. It was also mentioned that some young lads from the village that had returned from university had been in to help and were now doing paper rounds for the shop. It is great to see all ages from the Parish coming together to help.
- b) The planning updates from Anne Marie’s email report were covered earlier in the meeting
- c) The V.E day committee have been working hard remotely to still have some celebrations in the village, Helen and Chris are making a film with contributions from different people that will be made available to everyone to watch at the same time, 2.50pm on 8th May, followed by a stay at home street party. It was all agreed that it was brilliant that the Parish is still marking the day special and doing everything they can under the difficult circumstances.
- d) Jason has been in touch with Ollie from Little Martins and they are still working for a completion date in August. 2 families have now moved in and Ollie is liaising with them to try and make them feel welcome.

	<p>e) The Capital Grant application for the tennis court and practice wall has been successful with 70% being approved, it was agreed the Parish would make up the shortfall in funding to enable the project to be started as soon as possible. Sports Courts are hoping to try and start in June depending on the Corona Crisis.</p> <p>f) Janet and Katie will discuss meeting the new internal audit timescale next week. The 19/20 year accounts were circulated earlier in the week via email and it was proposed by Celia that we could now close the accounts, James seconded this motion.</p>
7.	<p>CIL</p> <ul style="list-style-type: none"> - Another CIL payment has been made to the Parish Council, once we are able to meet face to face again, the plans and decisions for spending this will continue.
8.	<p>Matters for report and inclusion on April Agenda</p> <ul style="list-style-type: none"> - It was hoped that we could invite some members of the environmental group to the meeting to discuss moving forward on the Parish contributions to reduce CO2 emissions, but it was decided that this would need to wait until we can meet in person again. - All Jason's notes and information on Slade End are still on his desk in London, unfortunately until the Corona Crisis is over and Jason can get back into London, he will not be able to update or work on this. - The Fullers have been in touch regarding builders using the verge on Mackney Lane. There was a discussion about this verge being put back by a working party after the last lot of building work that was completed on Mackney Lane. Katie will get in touch to see if they are still willing to do this and the Parish Council will provide the whips to be planted later on in the year. - Sarah has noticed that the cars by the garage have started to build up again, Celia will try and chat to the garage again and it will be discussed more at the next meeting.

It was agreed that the next meeting of the Council would take place on Tuesday 19th May 2020 at 7.30pm. There being no further business the meeting was declared closed at 8.50 pm.