

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 17th December 2019 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

Present: Cllrs H. Baines (Chair), C. Collett, S. Jackson, J. Davys, G. Gilgrass J. Debney, B. Neilson, J. Harding

In attendance: K. Fanstone (Clerk)

1.	Apologies for Absence Apologies were received from Cllrs. S. Robson, District Cllr A-M Simpson																
2.	Minutes of the meeting held on 19th November 2019 The minutes of the meeting held on 17 th September 2019 were agreed and the Clerk will get Sue to Sign them.																
3.	Declarations of Disclosable Pecuniary Interest There were no declarations of pecuniary interest.																
4.	Public Participation Mr and Mrs Cottrell attended the meeting to explain about a planning project they are hoping to undertake at their home. A draft copy of the planning proposal was left with the Councillors to look over and discuss with the planning committee. Whilst the council could not give an indication on the plans until a formal application was made, they thanked Mr & Mrs Cottrell for attending the meeting and encourage more people from the village to do them same before undertaking any planning work.																
5.	Reports a) County Councillor's Report There was nothing to report b) District Councillors' Report There was nothing to report c) Clerk's Report The Clerk updated the group on the latest financial situation with the Mackney lane project. All invoices have now been received and submitted for the remaining part of the grant. All community funding has now been received, along with the County Council grant from Lynda Atkins. Tony Windsor has forwarded the quote he has received for the structural engineer to look at the crack in the pavilion. Due to the high cost for this assessment to be done, we will need to obtain 2 more quotes for the investigation work. Katie to liaise with Tony. d) Planning Report <table border="1"><thead><tr><th>Ref</th><th>Description</th><th>PC Rec</th><th>Decision</th></tr></thead><tbody><tr><td>P19/S4285/DIS</td><td>Earth Trust Development</td><td>2/12/19</td><td>NSV</td></tr><tr><td>P19/S4311/HH</td><td>Church Lane</td><td>9/12/19</td><td>NSV</td></tr><tr><td>P19/S4388/FUL</td><td>Orchard Hill House – Chilton Farm</td><td>10/12/19</td><td>Objection</td></tr></tbody></table>	Ref	Description	PC Rec	Decision	P19/S4285/DIS	Earth Trust Development	2/12/19	NSV	P19/S4311/HH	Church Lane	9/12/19	NSV	P19/S4388/FUL	Orchard Hill House – Chilton Farm	10/12/19	Objection
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P19/S44125/AG	Chilton Farm – Agriculture Storage Building	11/12/19	*see Below
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- Whilst the Parish has no strong objections, there were concerns regarding the location of this so close to the bridleway

e) Agree Octobers Payments for approval

Payee and reason	£ detail	£ VAT	£ total
K Fanstone – Clerks Salary, Village hall meeting and stationery	£627.30		£627.30
Audit Training Day	£180.00		£180.00
H. Bains Tennis court Sign	£5.40		£5.40
Arrow fencing swings	£1101.88	£220.38	£1322.26
Sports court – surfaces clean	£880.00	£176.00	£1056.00
Wickstead Leisure – Mackney equipment	£33500.00	£6700.00	£40200.00
Kevin Brophy – Wallingford School	£77.33		£77.33
New Laptop, windows and back up disc	£420.77	£84.16	£504.93
Church room hire Sept – Dec 2019	£88.00		£88.00
Well Medical – Defib Battery & pads	£226.85	£45.37	£272.22

6. **Matters for Discussion/Decision**

- Tennis Court update
Graham updated everyone on the tennis courts. Tony Windsor has now completed and submitted the grant application for the surface, and we will hear the decision in March. All things going well hopefully the work should be able to start in May.
- Discussion regarding the next years precept, it was agreed that there would be no need to raise the amount next year, once the budget projection is completed, we will be able to confirm the amount.
- Jason and Helen updated the Council on a very positive meeting with David Coates from Little Martins before he retires in January. Oliver will be taking over from David and is confident that families will start to move in from March. They are still working towards August for completion. Jason is liaising with Oliver regarding the open spaces and the planting and hedges. The company for the shared ownership of the homes in Green Square, and the show home office have the contact details for them if anyone is interested in the scheme.
- The parked cars and garage cars have improved the last few weeks, some cars that have been parked for a long time have now been moved, the rescue truck is being parked away from the memorial, and there have been offers of help from people in the village regarding the parked cars. It was noted that the garage is a huge asset to have in the village and the council are keen to work with Mike to resolve the parking issue.
- The Parish Council all agreed to approve the Village Hall trustees application for help with the architect fees, for the renovation of the village hall. The Parish Council stressed that they would like to see from the plans a renovate and restore option and for the company to take a conservation approach and ensure as much of the original building is kept as possible.
- There was a discussion regarding the budget for next year and where money would be spent. Janet and Katie will finalise this together. As part of this discussion it was decided that a separate committee would be set up to discuss the CIL money. Bob and Jason will head up this group, bringing a knowledge of procedure and ideas together on how the money be best spent into the community. From January there will be a CIL section added to the agenda for the monthly meetings.

7. **Matters for report and inclusion on Novembers Agenda**

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| <ul style="list-style-type: none">- Jason thanked all the parents and families that came out at the weekend to help clear the paths in the village, it was agreed they looked much better and it was another great community event.- Celia passed on thanks from the Shillingford residents, they wished to thank the Parish Council for their support this year and wished everyone a Merry Christmas- Graham will be unavailable for the next 3 Parish Meetings |
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It was agreed that the next meeting of the Council would take place on Tuesday 21st January at 2020 at 7.30pm. There being no further business the meeting was declared closed at 9.25pm.