

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 18th June 2019 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

Present: Cllrs H. Baines (Chair), G. Gilgrass C. Collett, J. Harding, R. Nielsen, and J. Debney.

In attendance: L. Dalby (Clerk) and District Cllr A-M Simpson.

1.	Apologies for Absence Apologies were received from Cllrs. S. Robson, S. Jackson, J. Davys and County Cllr L. Atkins
2.	Minutes of the meeting held on 21st May 2019 The minutes of the meeting held on 21 st May 2019 were agreed and signed by the Chair.
3.	Declarations of Disclosable Pecuniary Interest. There were none.
4.	Public Participation There was none.
5.	Reports <p>a) County Councillor's Report More than nine out of ten parents whose children are set to enter the classroom for the first time this September have been offered their first choice of primary school in Oxfordshire. A total of 93.4 per cent of the 7,125 applicants have received their first choice – above all recent national averages across the UK. Based on the data I have seen, I think that everyone in the village got the schools they wanted, but if that is not correct and anyone wants to appeal the decision for their child, please ask them to contact me.</p> <p>A new management arrangement for park and ride services designed to reduce congestion and improve air quality was agreed by the county council and Oxford City Council's Cabinets last month. Under the new arrangement, the city council will take over the operational management of two county council park and ride sites - Thornhill, Oxford Parkway (formerly Water Eaton) – from September 2019. Traffic, congestion and parking are big issues for Oxford. By working together, the councils aim to provide a better service for users and attract even more people to the sites. There are also savings and efficiencies for the county council, which will allow it to continue to focus on reducing congestion and improving air quality in the thriving city of Oxford and beyond.</p> <p>b) District Councillors' Report District Cllr Simpson introduced herself to the meeting. She reported that the council are reviewing the Local Plan however John Howell MP has reassured parish councils that the Neighbourhood Plans are separate to the Local Plan. The Local Plan will go before the scrutiny committee tomorrow night. Cllr Collett asked that planning officers not only refer to the Neighbourhood Plan in pre application advice but also suggest that applicants speak to the Parish Council before submitting plans. Cllr Nielsen asked if there has been a change in recycling collection policy as his green bin hasn't been collected.</p> <p>c) Clerk's Report The Internal Audit is not yet complete so a meeting will need to be arranged before the end of the month to complete forms before they are sent to the External Auditor.</p> <p>d) Planning Report Cllr Collett reported that Mr Thorne is making progress with his plans for his site but is concerned about the need for a fence as suggested by the planning officer. The Neighbourhood Plan makes reference to a buffer zone and the protection of the Conservation Area but a fence was no intended by this. Cllr Collett to speak to</p>

the Planning Officer. Mr Thorne is also worried about the need for a wetland at the bottom of the garden rather than a soakaway. This should be treated as a suggestion rather than a condition.
The Lawrence House application was discussed which is outside of the Slade End Green Plan. It was agreed to apply for an extension to respond to the application as the planning committee will meet with the applicants.

e) Agree March's Payments for approval

The following accounts for payment were agreed.

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerk's Salary and Expenses	512.21		512.21
HMRC – PAYE	128.00		128.00
Shillingford Residents Assoc. Bus donation	910.00		910.00
Brightfest Donation	500.00		500.00
Brightwell Vineyard – refreshments for APM			67.72
C. Baines – Road signs	100.00		100.00
Arrow Fencing – repairs	35.00	7.00	42.00
John O'Conner Grass Cutting			633.11

6. **Matters for Discussion/Decision**

a) To agree the general power of competence

The Parish Council resolves from 15th May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

Proposed Cllr Gilgrass

Seconded Cllr Collett.

Agreed unanimously.

b) Recreation Ground Plans Update

Cllr Collett reported that the bolts on the pole in the recreation field need urgent attention.

Cllr Gilgrass reported that he had met with the Cricket Club to discuss the placement of the gym equipment and assuming £4000 will be donated from Brightfest the work can begin at the recreation field.

There is currently a deficit in the funding for the tennis courts and it was agreed that the tennis club need to engage in fundraising for the work to be completed.

Notices are still required for the Kings Meadow play equipment.

c) Risk Assessment

The risk assessment was reviewed and agreed.

d) To discuss Shillingford Bus service

The Residents Association have been in contact as there is now a weekly public service bus serving Shillingford. It was agreed to continue to make donations to the Friday bus as long as it was being used by a reasonable number of residents.

h) Villager Report

It was agreed to report on the Recreation Field developments and to ask residents to be considerate about fly posting.

7. **Matters for report and inclusion on July's Agenda**

- Speed Notices have been put up
- The stone for Little Martins needs to be bought
- The Greenmere sign needs to be replaced
- Asset Register needs to be reviewed

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| | <ul style="list-style-type: none">- Cllr Debney will get a quote for signs for the wiggly bends.- A recycling bin is needed near the Millennium Wood |
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It was agreed that the next meeting of the Council would take place on Tuesday 16th July 2019 at 7.30pm. There being no further business the meeting was declared closed at 9.05pm.