

**BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL**

**Minutes of the Parish Council meeting duly convened and held on 16<sup>th</sup> October**

**2018 at 7.30pm in the Church Room, Brightwell-cum-Sotwell**

**Present:** Cllrs S. Robson (Chair), A. McGivan, S. Jackson, G. Gilgrass, C. Collett, and J. Debney.

**In attendance:** L. Dalby (Clerk) and three members of the public.

1.	<b>Apologies for Absence</b> Apologies were received from Cllrs H. Baines, D. Fox and R. Nielsen.
2.	<b>Minutes of the meeting held on 18<sup>th</sup> September 2018</b> The minutes of the meeting held on 18 <sup>th</sup> September 2018 were agreed and signed by the Chairman.
3.	<b>Declarations of Disclosable Pecuniary Interest.</b> There were none.
4.	<b>Public Participation</b> Mr Scane gave a report on the activities of the Scouts in the village and asked if the Council would consider making a donation towards new camping equipment.
5.	<b>Reports</b> a) County Councillor's Report Work is continuing on looking at the implications for Oxfordshire of the Expressway corridor selection. I have yet to see the notes from a meeting I attended to discuss that, but suffice to say views around the table were mixed! There is, however, a consistent consensus about it not being acceptable to try to use existing or currently planned roads (which would include the new Thames crossing) for Expressway as well as local traffic. It is planned to hold a meeting in the next month or so for parish and town councils to be briefed and to discuss the next steps in the process: Lucy should hear about that directly from OCC.  OCC will be holding a Town and Parish Council liaison meeting on 18 <sup>th</sup> October at 6pm at Didcot UTC. I hope that information on that has reached the Council – please let me know if not.  OCC's latest snapshot of delayed transfer of care figures in September showed there were 79 delayed patients in Oxfordshire - a 31% fall on the same period last year. The previous week there 77 representing a sustained and significant fall from 2017 when the highest local recorded weekly figure was 202. Based on the latest NHS published data, Oxfordshire is the 11th most improved system in the country, with a reduction of 58% in the number of bed days lost – more than twice the national average of 25%. This turnaround is attributed to a revitalised joined-up approach between NHS teams and the County Council ensuring that patients leave hospital as soon as they are medically fit to do so. This has been a chronic problem for Oxfordshire for many years, so it is heartening that progress on this scale is being made.  b) District Councillors' Report The District Council report was noted and is held on file.  c) Clerk's Report The budget process for 2019/2020 will begin next month. It was agreed to include costs for the telephone box and tennis courts.

d) Planning Report

Ref	Description	PC Rec	Decision
P18/S1435/HH	Single storey side extension. Conversion of roof space to habitable use. Re-site front door and render. Strathdene, West End	Object	Withdrawn
P18/S2943/HH	Extension to existing front dormer. Changes to N elevation fenestration. Orla Church Lane	NSV	
P18/S2957/HH	Single storey infill between garage and house, small two storey front extension, two storey side bay and single storey rear bay. Haddon Orchard Sires Hill North Moreton	NSV	
P18/S3050/HH	First floor extension over existing ground floor extension 5 High Rd	NSV	
P18S3078/LB	Door and window alterations to existing cottage. Little Lane Cottage	NSV	

e) The following accounts for payment were agreed.

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerks salary and expenses	499.59		499.59
HMRC – PAYE	123.60		123.60
John O’Conner Grass Cutting	441.19	88.24	529.43
Moore Stephens – Internal Audit	300.00	60.00	360.00

f) Conclusion of Audit 2017/18

The audit has concluded with not comments from the external auditor.

6. **Matters for Discussion/Decision**

- a) P18/S3089/FUL Demolition of two agricultural barns and erection of two dwellings and ancillary access road and access off Mackney Lane. The Byre, Mackney Lane

An extension to respond to the application has been granted. An appeal has been lodged against the previous refusal on the site.

- b) Site B

The County Council have agreed to go back and look at the speed limit. The Parish Council needs to continue to put pressure on the developer and County Council to ensure this is considered properly. Council agreed to object to the current application and campaign for more trees to be planted.

- c) Open Space Little Martins – confirm date for meeting

It was agreed to meet with Mr Coates on 6<sup>th</sup> November at 12 noon in the Church Room.

- d) Playground Update

The new playground at Kings Meadow has been opened with a few niggles that need to be corrected. A final post installation safety inspection is to be arranged.

Cllr Gilgrass has look at the available outdoor gym equipment and recommends council use Fresh Air Fitness as they offer the best deal. It was agreed to include the outdoor equipment and the necessary works to the tennis courts in a grant bid from Sports England.

The posts in the recreation field should be considered as part of the recreation ground refurbishment.

- e) Website Update

Some pages of the new website need to be rewritten but it is almost complete.

- f) Discuss creation of Forest School

A parcel of land which was discounted by the Neighbourhood Plan may become available for sale to the community. It was agreed to find out the value of the land.

**7. Matters for report and inclusion on November's Agenda**

- Footpath at Little Martins
- Jubilee Pavilion
- Tree maintenance. Cllr Debney reported most of the verges have now been cut. Volunteers are needed to help clear up. The verge plan needs reviewing before next year.
- A tree branch is dangling over the zip wire – the Clerk will contact the Mr Cottrell.
- Pipes will be played at 6am at the Square on Remembrance Sunday by Cllr Robson.

It was agreed that the next meeting of the Council would take place on Tuesday 20<sup>th</sup> November 2018 at 7.30pm. There being no further business the meeting was declared closed at 9.05pm.