

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 18th September 2018 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

Present: Cllrs S. Robson (Chair), S. Jackson, G. Gilgrass, C. Collett, D. Fox, and J. Debney.

In attendance: E. Kerr (Acting Clerk), County Cllr L Atkins, and seven members of the public.

1.	Apologies for Absence Apologies were received from Cllrs H. Baines, A. McGivan, District Cllr J. Murphy and L. Dalby (Clerk)
2.	Minutes of the meeting held on 19th June 2018 The minutes of the meeting held on 19 th June 2018 were agreed and signed by the Chairman.
3.	Declarations of Disclosable Pecuniary Interest. There were none.
4.	Public Participation Keith Pearson presented a proposal for four houses at West End Nursery. He reported that it was designed to be in keeping with the Neighbourhood Plan and the applicants are prepared to donate some of the land to the Parish Council to be used at parking for the Village Hall. They are awaiting results of a reptile survey; the wildlife and tree surveys have been completed and the archaeology on site will be monitored during building. The applicants were advised to include the village hall parking within the application. Clare Watts expressed concerns about the affordable housing at Little Martins. County Cllr Atkins suggested that she contact Ed Vaizey.
5.	Reports a) County Councillor's Report The selection of route B for the Expressway corridor does seem to take the potential pressure off my Division, but we will need to see more detail of the current announcement and then see how the actual route selection progresses before we can be sure. I have been asked to join a Cabinet Advisory Group looking at how home to school transport for students with Special Educational Needs should be provided. I suspect it will be an interesting process! Consultation on the OCC Minerals and Waste Site Allocation Plan is now open. It will close on Wednesday 3rd October at 4pm. I believe the Parish Council has received notice of that, but if not please let me know and I will send the documents on to you. I'm pleased to have been informed that there is a superfast broadband cabinet now available on Sires Hill. As the Parish Council should have been told, part of the nation's commemoration of the Centenary of the Armistice of WW1, Oxfordshire County Council is partnering with The Woodland Trust for a project of lasting remembrance. The Woodland Trust have donated young native species tree saplings and the county council is offering a commemorative plaque to go alongside these to all town and parish councils in Oxfordshire to be planted by local councils on sites they identify within their communities. Ideally, the County Council would like this to be accompanied by a commemorative planting event involving the community. Participating councils need to identify a suitable site for planting with the appropriate permissions. I would hope that would not be a problem in Brightwell-cum-Sotwell. Optimal planting time for the saplings is November onward. The planting and ongoing maintenance of the saplings will be the responsibility of each event organiser; however, the County Council is committing to replacing free of charge any saplings that fail within six months of planting.

b) District Councillors' Report
Noted.

c) Clerk's Report
The tree work has been booked.

d) Planning Report

Ref	Description	PC Rec	Decision
P18/S1535/HH P18/S1536/LB	Single storey rear extension and alterations to existing house. The Orchards, The Street	NSV	Granted
P18/S1879/HH P18/S1880/LB	Single storey rear extension. Minor internal and external alterations. Marjoram Cottage	NSV	Granted
P18/S1720/HH P18/S1721/LB	Two storey oak framed extension to rear of house. Replacement of pool conservatory with oak framed building. The Barn, Brightwell Street	NSV	Granted
P18/S1900/HH	Single storey extension. 62 Greenmere	NSV	Granted
P18/S1279/FUL	Demolition of existing agricultural barn and erection of new dwelling and creation of residential curtilage. The Byre, Mackney Lane	NSV	Granted
P18/S2293/HH	Construction of single storey oak framed orangery. Elmleigh, Sotwell St	NSV	Granted
P18/S2242/FUL	Demolition of existing detached dwelling to be replaced with 2 dwellings. Northcote House, High Rd	Object	
P18/S2384/HH	Erection of detached car port. Haddon Orchard	NSV	Granted
P18/S2484/FUL	Proposed 3 bed dwelling. Land at Malthouse Orchard	Approve	Granted
P18/S2517/FUL	Demolition of existing workshop/storage building and construction of 1 dwelling. Land adjoining Pumping Station, Slade End	Object	
P18/S2668/RM P18/S2669/RM P18/S2670/RM P18/S2671/RM P18/S2672/RM	Reserved Matters Little Martins	NSV	
P18/S2943/HH	Extension to existing front dormer. Changes to North elevation fenestration. Orla Church Lane	NSV	
P18/S2957/HH	Single storey infill between garage and house, small 2 storey front extension. 2 storey sidebay and single storey rear bay. Haddon Orchard, Sires Hill		
P18/S3050/HH	1 st floor extension over existing ground floor extension. 5 High Road		

e) Agree September's Payments for approval and note payments made between meetings

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerks salary and expenses	498.23		498.23
HMRC – PAYE	123.80		123.80
John O'Conner Grass Cutting	441.19	88.24	529.43
Tony Windsor – shingle for tennis court path	50.40		50.40

Payments made
between meetings

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerks salary and expenses	494.95		494.95
HMRC – PAYE	123.60		123.60
John O’Conner Grass Cutting	441.19	88.24	529.43
Creative Haus - website	480.00		480.00
RoSPA – Annual playground inspection	133.00	26.60	159.60
Stewart Village Hall – Office Rent	605.00		605.00

6. **Matters for Discussion/Decision**
- a) To discuss P18/S2617/FUL Ancillary highway works to include bank re-profiling and consequential tree/landscape removal along Calvin Thomas Way to deliver the access approved in planning permission P14/S2860/O. Land to the West of Wallingford (Site B) Wallingford
 Cllr Fox believes the proposals can be made more acceptable if the developers are pressed for early replanting and more of it with plenty of diversity. The impact of what has been removed wont cause light leakage that would affect Brightwell. Cllr Debney disagreed.
 It was agreed that Cllr Fox would liaise with the Planning Officer before a response is submitted.
- b) To discuss P18/S1941/FUL, for development work at the following location: High Road Church & Gospel Hall
 It was agreed to withdraw the objections to the application.
- c) To confirm the Risk Assessment
 Deferred.
- d) Open Space at Little Martins
 No progress.
- e) To discuss Jubilee Pavilion management
 The revised constitution was agreed. The Clerk is to confirm the legal titles.
- f) Play area updates
 The play area at Kings Meadow should be complete within two weeks. Invoices have been received so the grant from WREN needs to be claimed. There will be an opening ceremony once the works are complete. A thank you will be published in The Villager to everyone who has contributed.
- g) Donation Request for World War 1 Commemoration Old Time Musical
 It was agreed to donate £500 towards the commemoration.

7. **Matters for report and inclusion on November’s Agenda**
- It was reported that Trevor Cooper wrote in June to say he no longer wished to cut the grass verges following 14 complaints residents. Unfortunately, the letter which was delivered with an invoice had been filed with the invoice. Cllrs Debney and Robson will contact Mr Cooper to apologise.
 - Cllr Fox reported that two residents had commented that they had not received thank you letters for contributions they made to the playground fund. It was agreed to find out who should receive a person thank you and a general thank you would be published in The Villager.
 - Comments are needed from councillors regarding the website which now needs to be populated.

It was agreed that the next meeting of the Council would take place on Tuesday 16th October 2018 at 7.30pm. There being no further business the meeting was declared closed at 9.40pm.