

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 16th January 2018 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

Present: Cllrs S. Robson (Chair), S. Jackson, G. Gilgrass, C. Collett, H. Baines, D. Fox, R Nielsen and J. Debney.

In attendance: L. Dalby (Clerk), County Cllr L. Atkins and three members of the public.

1.	Apologies for Absence Apologies were received from District Cllr J. Murphy.
2.	Minutes of the meeting held on 19th December 2017 The minutes of the meeting held on 19 th December 2017 were agreed and signed by the Chairman.
3.	Declarations of Disclosable Pecuniary Interest. There were none.
4.	Public Participation Mr Robertson from the Lime Walk Gospel Hall Trust reported that the parking provision at the Brethren Meeting Hall is inadequate and dangerous especially for the younger members. Mr Robertson showed Council plans for a parking scheme for a further 35 spaces. Mr Robertson agreed that his members would help with the refurbishment of the benches in the parish.
5.	Reports a) County Councillor's Report It has been a relatively quiet month or so since my last report to the Parish Council. I had a very interesting meeting with the Earth Trust and representatives from the agencies planning the Oxford to Cambridge Expressway before Christmas. We were able to give them information which they had not obtained from the desk-top surveys they had been carrying out (illustrating the complexity of the task they are trying to undertake in establishing a 'least harmful' route) and also that while they say they are committed to consulting all those affected, reaching the 3.4 million people involved may not be that easy ... A consultation will run for 6 weeks from 8th January (5 weeks from the Parish Council meeting), seeking views on the County Council's draft Site Assessment Methodology for the selection of sites for Minerals extraction allocation and a draft Sustainability Appraisal Scoping Report (incorporating the requirements of Strategic Environmental Assessment). The draft Site Assessment Methodology also includes a Renewed Call for Site Nominations. OCC is seeking comments on these draft documents and inviting nominations for sites to be considered for possible inclusion in the plan. This is not a formal consultation, but the feedback will be used to inform the preparation of Issues and Options for the Site Allocations plan for public consultation in the summer. While the approval of the planning application for the New Barn Farm quarry may make this seem irrelevant to the Parish, another site in our vicinity has already been suggested (disguised as a Marina ...) so the Parish Council may wish to consider its views. b) District Councillors' Report Cllr Murphy's report was noted and is held on file. c) Clerk's Report The Clerk reported that Wallingford School Volunteers have agreed to help with the bench refurbishment.

d) Planning Report

Ref	Description	PC Rec	Decision
P17/S4035/HH	Single storey timber outbuilding for use as a garden room. Athelstan Lodge	NSV	Approved

e) Agree January's Payments for approval

The following accounts for payment were agreed.

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerks salary and expenses	477.94		477.94
HMRC - PAYE	117.80		117.80
Web Group	500.00		500.00

6. **Matters for Discussion/Decision**

a) Little Martins and Custom Build

Members of the Parish Council are meeting with the developers next week. It was agreed to ask how the custom build is to be advertised and request that it is not advertised more widely than the parish initially. Concerns were raised about how the Parish Council could monitor that priority is given to local residents for the custom-build properties. Cllr Fox suggested that the Parish Council ask if an independent person can inspect the records.

Cllr Fox will correspond with the developers regarding the custom build properties.

b) P17/S2607/FUL – Demolition of dwelling and construction of one dwelling and a pair of semi-detached houses. Mallards

The SODC Planning Committee will conduct a site visit.

c) Kings Meadow play area refurbishment update

The committee is waiting for confirmation of the final grant. If it is granted Cllr Gilgrass will meet with the contractor.

d) To discuss refurbishment of recreation ground play area

A volunteer has come forward to start the process for refurbishing the recreation ground. It was agreed that the equipment needs to be aimed at older children with more natural play which would progress into the wood. It would also be desirable to include adult gym equipment possibly sited in Kings Meadow.

An application for funding needs to be ready for the SODC grants on 1st April.

e) To agree tennis court and safety surface maintenance

Cllr Gillgrass has obtained a quote from Arrow Fencing for £300 to clean the tennis court surface twice a year. It was agreed to accept the quote.

The Recreation ground surfaces are to be discussed once the refurbishment work is complete.

Cllr Collett reported that Mr Sherwood and Mr Copley would share the maintenance responsibilities with Mr Copley taking the lead on the play equipment. Mr Sherwood has the telephone box maintenance work in hand.

f) To discuss scale point rise in Clerk's salary as she has gained her CiLCA qualification as per Clerk's contract

The Clerk left the meeting.

A scale point rise was agreed. The Clerk's appraisal should take place in the next three months.

The Clerk re-joined the meeting.

	<p>g) To agree the precept request for 2018/19 The budget was discussed and it was agreed to request a Precept of £29, 618. Proposed Cllr Robson. Seconded Cllr Collett. Agreed unanimously.</p> <p>h) To discuss bequest to Parish Council. £5000 has been left to the Parish Council by a previous Clerk Jane Dix to distribute amongst Parish Charities as it sees fit. It was agreed that Cllr Robson would thank Mr Dix and also ask him for advice on the type of work the money is to support. A vote of thanks was proposed to Mrs Dix</p> <p>i) To appoint Parish Council representative to the Village Hall Committee Cllr Collett proposed Cllr Gilgrass as the Parish Council representative to the Village Hall. Seconded by Cllr Robson.</p>
7.	<p>Matters for report and inclusion on February's Agenda</p> <ul style="list-style-type: none"> - Cllrs Gilgrass and Nielsen to liaise on a response to the gravel consultation - Cllr Fox to write to Mr Robertson from the Lime Walk Gospel Hall Trust to express the Parish Council's concerns regarding the surface and lighting of their parking proposals. - Date of the Annual Parish Meeting and speaker. Cllr Debney to approach Tom Fort - The Clerk to confirm the status of the footpath in Mackney Lane with the footpath officer.

It was agreed that the next meeting of the Council would take place on Tuesday 20th February 2018 at 7.30pm.

There being no further business the meeting was declared closed at 9.25 pm.