



Brightwell-cum-Sotwell Parish Council Agenda – Tuesday 21st October 2025

To all members of the Council, you are hereby summonsed to attend the Parish Council Meeting of Brightwell cum Sotwell Parish Council at The Church Room, Brightwell-cum-Sotwell on

Tuesday 21st October at 7.30pm for the purpose of transacting the following business.

1. To receive apologies for absence
2. To confirm and sign as a true record the minutes of the last meeting of the Parish Council held on 16th September 2025
3. Declaration of Interests
4. Public Participation Session – History Group (Bill Horsfield)
5. Reports
 - a) County Councillor's Report
 - b) District Councillors' Report
 - c) Clerk's Report to include Matters Arising from previous minutes

d) Planning Report

P25/S2161/HH	Hillside, High Road, BCS	New Driveway	Response due 22/9/25	Comments No objections – comments made
P25/S2668/HH	Maitland, Sotwell Steet, BCS	Double Storey Extension	29/9/25	No comments
P25/S2761/DIS	Brightwell Manor, BCS	Discharge of condition 5		
P25/S2480/HH	Farthing Corner, Sotwell Street, BCS	Retrospective Planning – Erection of Fence	8/10/25	Comments 22/9/25
P25/S2886/DIS	1 Sotwell Manor, Bakers Lane – BCS	Discharge condition 4 (Tree Protection) on P24/S2875/HH		
P25/S2322/HH	Langton House, Bell Lane BCS	5 Storey front extension & double storey side extension		Planning Permission 19/9/25
P25/S2923/S73	Highlands Farm, BCS	Removal of condition 5	16/10/25	No objections
P25/S2857/HH	Church House, Sotwell Street – BCS	Conversion of existing ancillary domestic building to an annexed acc dwelling	24/10/25	
P25/S2842/S73	Benjamin House, BCS	Variation of condition 2 on planning P25/S0745/HH	5/11/25	

Agree September Payments for approval

Payee and Reason	£ GROSS	£ total
Clerk's Salary	£1083.22	£1083.22
Scofell	£1175.65	£1175.65
Starboard Systems (Scribe)	£ 44.40	£ 44.40
OALC (Training Course CH)	£ 42.00	£ 42.00

Payments made between meetings and approved: September

Kingerlee (Village Hall) £47,098.92

ICO £47.00

Arrow Fencing	£252.00
Nest Pension	£ 43.17
Gallagher (Insurance)	£4369.02
Amazon (Stationery Paper)	£5.75

- 6) Pavillion Update (RN)
- 7) Village Hall update (GG)
- 8) Playground update (GG)
- 9) Millenium Wood (JD)
- 10) Remembrance Sunday (JD)
- 11) Grant Application – Swan Wood (CH)
- 12) Matters for reporting and items for inclusion on November's Agenda

The next meeting of Brightwell-cum-Sotwell Parish Council is on Tuesday 21st October 2025, **Church Room**, Mrs Jeanette Gray, Parish Clerk – 01491 826968 – bcsparishcouncil@googlemail.com
Parish Council Office, The Village Hall, West End, Brightwell cum Sotwell OX10 0RY

JA Gray