



Brightwell-cum-Sotwell Parish Council Agenda – Tuesday 20th May 2025

To all members of the Council, you are hereby summonsed to attend the Annual Meeting of Brightwell cum Sotwell Parish Council at The Church Room, Brightwell-cum-Sotwell on

Tuesday 20th May at 7.30pm for the purpose of transacting the following business.

1. To Elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office –The Declaration of Acceptance is deferred for signature until June Parish Meeting due to absence of new Chair
2. To receive apologies for absence
3. To confirm and sign as a true record the minutes of the last meeting of the Parish Council held on 15th April 2025
4. Declaration of Interests
5. Public Participation Session
6. Reports
 - a) County Councillor's Report
 - b) District Councillors' Report
 - c) Clerk's Report to include Matters Arising from previous minutes

d) Planning Report

P25/S0922/FUL	Land @ Slade End	6 Houses	Response due 15/05/25	Comments
P25/S1036/PDH	6 Church Lane, BCS	Consultation Letter		No Objection
P25/S01096/HH	2 Rosemead Cottages, BCS	2 Storey side extension	8/5/25	No Objection
P25/S0577/HH	Haycroft, BCS	New dormer windows – erection of detached studio	Granted	No objections
P25/S1287/HH	Church House Sotwell Street Brightwell-cum-Sotwell	Alterations and extensions to an existing detached garage/outbuilding to form a residential annexe	5/6/25	
P25/S0422/HH	6 Kings Orchard Brightwell-cum-Sotwell	Garage Conversion into living space		

Agree April Payments for approval

Payee and Reason	£ GROSS	£ total
Clerks Wage	£837.20	£837.20
HMRC (PAYE) (£10.95	£10.95
Nest (Pension Payment)	£49.35	£49.35
GHA Trees (Survey) Pd appr JH & RN	£450.00	£450.00
Scofell	£1175.65	£1175.65
Printinco (APM Posters)	£33.60	£33.60
OALC (Clerk Finance Training)	£42.00	£42.00
Post Office (Signed for letter)	£3.60	£3.60
Stewart Village Hall (Clerks room)	£792.00	£792.00
Root One (HB Retirement) & Card	£42.99	£42.99
Card & Nibbles AMP	£7.92	£7.92

7. Grant Application – Village Hall Dishwasher
8. Tennis Court/Pickleball to be approved for payment and start date
9. 2 Quotes for approval (Arrow Fencing & AVA Recreation)
10. Wellsprings Tree
11. Matters for reporting and items for inclusion in April meeting

The next meeting of Brightwell-cum-Sotwell Parish Council is on Tuesday 17th June 2025, **Church Room**,
Mrs Jeanette Gray, Parish Clerk – 01491 826968 – bcsparishcouncil@googlemail.com
Parish Council Office, The Village Hall, West End, Brightwell cum Sotwell OX10 0RY

JA Gray