



BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened on 15th April 2025 @ 7.30pm In the Church Room

Present: Cllrs. R Nielsen (Chair), S. Robson, J. Debney, J. Davys, G. Gilgrass, S. Jackson, H Baines, D Fisher J Harding P Sudbury OCC

In attendance: J Gray (Clerk)

1.	Apologies for Absence Cllr. D Fisher A-M Simpson South Oxford District Council													
2.	Confirm & Sign Minutes of the meeting The minutes of the meeting held 18 th March 2025 were approved and signed by Cllr. R Nielsen													
3.	Declarations of Disclosable Pecuniary/Personal Interest Nil													
4.	Public Participation: Three members of the Parish attended: <ol style="list-style-type: none"> 1) Thanks were given to the Parish Council for their help in putting in posts to protect the verge at Bell Lane – Poles remaining to be removed by Cllr. Debney/Davys 2) Swan Wood Orchard; Ash Trees need to be cut down to a level for bird boxes/nesting: question as to whether the Parish Council may able to give a financial contribution for a tree surgeon. Cllr. J Debney will assess the situation and report back in May meeting – Not Urgent 3) Village Hall renovations update: The Village Hall presented the quote that was needed to complete the latest phase. 													
5a	County Councillor's Report <ul style="list-style-type: none"> • Cllr P Sudbury briefly in attendance – pleased that the crossing has started work 													
5b	District Councillor' Report <ul style="list-style-type: none"> • Email update sent to all Counsellors as unable to attend meeting 													
5c	Clerks Report/Matters for noting from previous minutes <ul style="list-style-type: none"> • Update on Wellspings tree/overhead cables and SSEN. This request has been reactivated and they have advised they will come to cut down below the cables for safety – Clerk to monitor this • Financial Training course with OALC approved unanimously by the Counsellors 													
5d	Planning Report: <table border="1"> <tr> <td>P25/S0922/FUL</td><td>Land West of Green Lane Slade End – 6 houses</td><td>Comments Due 15/5/25</td></tr> <tr> <td>P25/S0136/PDH</td><td>6 Church Lane BCS – Single Storey Ext</td><td></td></tr> <tr> <td>P25/S01096/HH</td><td>2 Rosemead Cottages, - 2 Storey double side ext & front porch</td><td>08/5/25</td></tr> <tr> <td>P25/S1036/PDH</td><td>6 Church Lane – consultation letter</td><td></td></tr> </table>		P25/S0922/FUL	Land West of Green Lane Slade End – 6 houses	Comments Due 15/5/25	P25/S0136/PDH	6 Church Lane BCS – Single Storey Ext		P25/S01096/HH	2 Rosemead Cottages, - 2 Storey double side ext & front porch	08/5/25	P25/S1036/PDH	6 Church Lane – consultation letter	
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6.	Agree December Payments for approval	
	Payee and reason	£ total
	Clerk's Salary	£786.11
	Arrow Fencing (Posts)	£ 300.00
	OLP (Online Playgrounds Parts)	£ 10.32
	Microsoft 365(Storage upgrade)	£ 84.99
	Tesco Mobile Top-up	£ 10.00
	Jet-it-Off (Basketball Courts)	£270.00
	All payments were agreed by all Counsellors	
6.	Account Year End Review: Cllr. J Harding A brief presentation was given for 24/25 Tax year end. £7,000 more cash against the budget set November 2023. Increased budge for basketball surface which needs repainting at a cost of £800.00 Query where a sports grant maybe possible	
7.	5 Year Community Asset Renewal update: <ul style="list-style-type: none"> Cllr Baines proposed Cllr Jackson to take this renewal on which was seconded by Cllr. Robson – unanimously agreed by all other Counsellors. Cllr Jackson will submit this renewal 	
8.	Grant Applications: <ul style="list-style-type: none"> Pickleball Application – Grant application to both Parish Council and SODC 	
9.	Village Hall Update; <ul style="list-style-type: none"> Village Hall – CIL money to be paid to continue the application for renovations. It was unanimously agreed that the figure to be paid for final payment would be £65,766.00 	
10.	Pickleball: <ul style="list-style-type: none"> Grant submitted for costs to outline the tennis courts with new markings 	
11.	Community Speed Awareness: Cllr Robson updated the Counsell that 6 people have now completed training and are now moving onto the next stage	
12.	Millenium Woods: <ul style="list-style-type: none"> Cllr Davys advised that the company Vertex would spend a day (26th September) clearing and tidying the Millenium Woods We were advised that 100 saplings were being planted in November from the Woodland Trust 	
13.	Pavillion Update: <ul style="list-style-type: none"> Cllr. Nielsen updated that the planning had been rejected at the moment and needs to be re submitted with amendments Cllr. Robson noted that fundraising continues with BBQ, Brightfest 	
14.	APM Agenda: <ul style="list-style-type: none"> Date agreed last month's meeting as 6.5.25 Agenda set to include: Village Hall Update, Pavillion Update, Community Speed Awareness update 	



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15.	Matters for reporting & Items for inclusion in May Meeting: <ul style="list-style-type: none">• Review Standing orders• Review Financial Regulations• Banking Payment Mandate
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It was agreed that the next meeting of the Council would take place on **20th May 2025 at 7.30pm**

The Annual Parish Meeting will take place on 6th May 2025 @ 7.30pm at the Stewart Village Hall (doors open at 7pm)

There being no further business the meeting was declared closed at approximately 9.03 pm.