

Brightwell-cum-Sotwell Parish Council

Agenda – Tuesday 27th June 2023

To all members of the Council, you are hereby summonsed to attend the Annual Parish Council meeting of Brightwell cum Sotwell Parish Council at The Church Room, Brightwell-cum-Sotwell on Tuesday 27th June 2023 at 7.30pm for the purpose of transacting the following business.

1. Apologies for Absence
2. To confirm and sign as a true record the minutes of the last meeting of the Parish Council held on 16th May 2023
3. Declaration of Interests
4. Public Participation
5. Reports
 - a) County Councillor's Report
 - b) District Councillors' Report
 - c) Clerk's Report
 - d) Planning Report

P22/S2370/FUL	Middle Farm, Church Lane (Amendment) - Jason
P21/S4771/FUL	Land at Bosleys Orchard, High Road - Jason
P22/S4391/FUL	36 Greenmere OX10 0QQ - James

- e) Agree June Payments for approval

Payee and Reason	£ total
Gabrielle McEvoy – Clerk's Salary	721.27
Stewart Village Hall – Hire of room for APM	59.00
Scofell (Monthly ground maintenance)	1282.28
SODC – Clerical Fee for Election	400.00
Printinco – Notices for APM	33.60
CreativeHaus – Fee for creatin logo/email address	70.00
Arrow Fencing – New lock for drop down post at Mackney Lane	114.00
D. O'Brien – Internal Auditor's Fee	225.00
Bank Balance at End of May 2023	146,538.31
Income Received May 2023	0

6. Matters for Discussion/Decision
 - a) Village Hall – Approval of CIL Funding
 - b) Internal Auditor 2022/23 – review of Audit and Completion of AGAR
 - c) Signatories – Agree 2 new signatories
 - d) Neighbourhood Plan – Appointment of an Examiner
 - e) Sarcen Stones – wording for plaque
 - f) Naming of Street – Jason to report
 - g) Hedges around Brightwell
 - h) Parish Plan – update?
 - i) Bike Racks for village hall/shop carpark
 - j) Purchase of Lawn Mower for Little Martins
 - k) RoSPA Inspections – discuss alternative inspector

7. Matters for reporting and items for inclusion on June's Agenda

The next meeting of Brightwell-cum-Sotwell Parish Council is on Tuesday 18th July 2023

Mrs Gabrielle McEvoy, Parish Clerk – 01491 826968 – bcsparishcouncil@googlemail.com

Parish Council Office, The Village Hall, West End, Brightwell cum Sotwell OX10 0RY

G U McEvoy