

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and on October 18th 2022 at 7.30pm In the Church Room

Present: Cllrs S. Robson (Chair), J.Davys, C.Collett, B.Nielson, S.Jackson, G.Gilgrass

In attendance: K. Fanstone (Clerk)

1	<p>Apologies for Absence . Apologies received from Cllr Harding, Cllr Baines, Cllr Debney</p>										
2	<p>Minutes of the meeting held on 27th September 2022 . The minutes of the meeting held on 27th September 2022 were approved and were signed by Cllr Robson</p>										
3	<p>Declarations of Disclosable Pecuniary Interest . Cllr Collett declared an interest in the Didcot Road Land and redevelopment enquiry.</p>										
4	<p>Public Participation . There was no request for public participation</p>										
5	<p>District Councillor Report . Cllr Sudbury was unable to attend</p> <p>County Councillor Report Cllr Simpson was unable to attend</p> <p>Clerks Report – We are still waiting for the 3rd quote for the play surface work at the rec, hopefully we will have that for the next meeting.</p> <p>The surface of the cricket pitch at the rec is being quite badly dug up by rabbits, Cllr Collett has asked Jed to come and have a look and see if there is anything he can do about the problem.</p> <p>Planning Report</p> <p>There are no new planning applications.</p> <p>Applecroft – We are still waiting for an update on the application and when it will go to committee.</p> <p>The developer for the land on the Old Didcot Road has been in touch, Katie to send a reply and invite them to the December meeting.</p> <p>Agree Payments for approval</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">Payee and reason</th> <th style="width: 20%; text-align: right;">£ total</th> </tr> </thead> <tbody> <tr> <td>K. Fanstone – Clerk’s Salary October</td> <td style="text-align: right;">£647.40</td> </tr> <tr> <td>Additional hours April – September, plus pavilion meeting</td> <td style="text-align: right;">£123.45</td> </tr> <tr> <td>British Legion - Wreaths</td> <td style="text-align: right;">£112.50 plus delivery</td> </tr> <tr> <td>Gallagher insurance renewal</td> <td style="text-align: right;">£3191.26</td> </tr> </tbody> </table>	Payee and reason	£ total	K. Fanstone – Clerk’s Salary October	£647.40	Additional hours April – September, plus pavilion meeting	£123.45	British Legion - Wreaths	£112.50 plus delivery	Gallagher insurance renewal	£3191.26
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Printinco	£52.80	
Amazon – Hazard tape	£3.95	
Forget me not gardens	£255.50	
Rospa	247.80	
Scofel – Little Martins work	£972.00	
Carpark safety signs	£21.77	
Creative Haus – (web hosting and website updates)	£125.00	

6 Matters for Discussion/Decision

- a) The training and development policy had been previously circulated along with 4 data protection policies, 2 changes to be made, one to the Data Breach Policy and an amendment to the document retention policy. All approved and will be added to the PC website
- b) The Purchase Order has been drawn up for the architect for the Village Hall, Cllr Robson proposed it now be sent and Cllr Davys seconded, all agreed. Katie to arrange the sending of the PO with the additional documents this week.
- c) There was a discussion regarding the flooding issues raised by the home owners on the Didcot Road, it was decided this was Oxford County Council land and highways issue and Katie and the residents to contact them directly to try and resolve the problem.
- d) The Parish Council wish to thank Brightfest for their donation to the PC to buy a defibrillator to be located at the Pavilion. The Parish Council will use some money from the donation made by Martin Dix in memory of his wife Jane, to go towards the security case to house the defib. Katie to place the order.
- e) Cllr Collett since the last meeting has met with Frank to confirm the wildlife strip to be retained and the amount of carpark spaces to be provided, Frank happy with what is being proposed. Cllr Collett has also re-marked out the area to the original plan drawn up with Steve Caple Davies. The tree stumps have been moved to the wildlife area and the whole area has been levelled. It was agreed that the grab lorry will be collecting all the soil and rubbish removed and will liaise with Katie regarding payment. The remaining burnt stumps are to be taken to Emma's to be disposed of.

The Parish Council would like to thank Cllr Gilgrass, Cllr Davys & Bob and Simon for all their hard work to clear the site. Cllr Gilgrass has started to obtain quotes for the fencing and the surface work to be done and will report back at the next meeting with costings

Jason Debney has written to the Parish Council again with concerns that he still has regarding the carpark. It was agreed that a privacy fence will be provided along the boundary at the end of the gardens that meet the carpark, and the Parish Council again confirmed they will not be lighting the carpark. The Parish Council will reply to Jason Debney.

8 Matters for report and inclusion on Octobers Agenda

Cllr Davys had been to look at the trees on Watermans Lane, but couldn't see any that were an immediate danger, he will meet with Ms Lee to look at the trees together.

There are lots of bottles and rubbish being left at Millennium Wood, Katie to try and get a new bin there.

Scofel have been to Little Martins and completed a full cut, the areas look a lot better and they will be back again before the winter weather starts. There are still some docks at Little Martins, Katie to liaise with Cllr Debney on removing them.

Bioregional presented the findings of their report to the village, the turnout was good, and the people there were really engaged with the discussion. The Heat Source project team will be coming to a PC meeting over next couple of months to discuss where the project goes from here.

An anonymous note had been left on the Pavilion gate complaining about the gate always being locked, the gate is locked to prevent overnight carparking and to keep the carpark secure, there are no plans to change this policy.

It was agreed that the next meeting of the Council would take place on Tuesday 15th November 2022 at 7.30pm. There being no further business the meeting was declared closed at 8.25pm