

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and on June 21st 2022 at 7.30pm In the Village Hall

Present: Cllrs S. Robson (Chair), J.Davys, C.Collett, B.Nielson, S. Jackson, G.Gilgrass, J.Debney, J.Harding

In attendance: K. Fanstone (Clerk)

1	Apologies for Absence Apologies received from Cllr Baines, Cllr Simpson, Cllr Sudbury
2	Minutes of the meeting held on 17th May 2022 The minutes of the meeting held on 17 th May 2022 were approved and were signed by Cllr Robson
3	Declarations of Disclosable Pecuniary Interest Cllr Debney declared an interest in the Village Hall Carpark and the Village Hall redevelopment.
4	Public Participation The Shillingford speed watch team attended to update the Parish Council on their speed survey, between the speed group and the police nearly 100 people have been caught speeding, the Parish Council confirmed that they had submitted an official request to Highways regarding the lowering the speed limit, and they will keep the speed group updated on the next stage. The speed group and the Parish Council along with Cllr Sudbury are committed to getting the 30mph area made longer and also reducing the speed limit. Mrs Kat Southwell attended the meeting to discuss the open spaces at Little Martins and the safety issue with the pesticides. The Parish Council apologised that the incident had happened, and assured Mrs Southwell it won't happen again as the Kingerlee contractors are no longer allowed on site. Work needs to be done to update the maintenance plan for the open spaces once Cllr Debney has had confirmation of the implications of the chemicals used. Mr Frank Thorne attended the meeting to discuss the final ground work preparation for the building plots and also the Parish Council carpark. It was agreed that Mr Thorne and the Parish Council will work together to remove the last of the tree stumps and roots, Mr Thorne providing the equipment and the Parish Council paying for the diesel. Confirmation is needed regarding the disposal of the last of the tree stumps and roots for both sites. Cllr Debney to meet with the Car park team this week to discuss anymore tree removal, and Steve Caple Davis will work on setting the site level and draining requirements.
5	Clerks Report – It was reported that the zip wire has now been refitted with the new parts and the insurance claim had been successful in paying for the safety report and repair invoices. The bus stop on Greenemere has now been fitted with toughened Perspex on both windows and the phone box refurbishments were also now complete and the phone box looks fantastic.

A new complaint and vexatious complaint policy had been circulated to the full Council before the meeting, it was agreed to amend point 8 to include audio recording. Joining the information commissions office and appointing Katie Fanstone as the data officer was also discussed.

Cllr Collect proposed adopting the two complaints policies, and subscribing to the information commissioner, Cllr Gilgrass seconded and all voted in favour.

Planning Report

Cllr Collett continues to have excellent communication with the planning Officer reading the Orchard development on High Road. The submission from the other agencies were discussed and the Council agree with the submissions made. Cllr Debney reiterated the need for the footpath to be behind the hedge, otherwise the it will change the whole feel of the entrance into the village. The open spaces were discussed and it was agreed that if play equipment were to be fitted in would be in keeping with the village, and the PC will be kept involved in these decisions.

Ref	Description	Decision
P22/S1795/HH	11 Greenmere	Approved
P21/S4771/FUL	Orchard High Road Amendments	Discussed and Cllr Collett to contact pla
P22/S1960/HH	Cotswold	Approved
P22/S1893/HH	60 Greenmere	Approved
P22/S1729/HH	North View – Garage conversion	Holding Objection
P22/S2110/FUL	Strathdene	Objection
P22/S1286/HH	Rush Court Amendments	Approved

Agree Payments for approval

Payee and reason	£ total
K. Fanstone – Clerk's Salary June	£647.40
K Fanstone – Back pay as approved May 22	£399.36
Reids Playground (zip wire)	£1512.00
Sports Court (tennis clips, practice wall)	£78.00
Parish Online annual subscription	£48.00
The Village Stores (annual meeting nibbles)	£7.59
Scofell	£900.56
Printinco	£100.50
Amazon – laminating pouches	£14.79
IAC – Internal Audit	£210.00

6

Matters for Discussion/Decision

- a) The carpark plans were discussed as part of public participation so no further discussion was needed.
- b) The Internal audit report, annual governance statement and annual accounting statement had been circulated to full council prior to the meeting. Council confirmed they had received the report and the Agar was approved. The Annual Governance statement was signed by the Chair. The Annual account statement was signed by the Chair. The public notice of rights announcement will be made on Wednesday 22nd June, will commence for 30 working day, closing on Wednesday 3rd August 2022.

	<p>c) The Council finances were circulated prior to the meeting, Cllr Harding confirmed a quarterly budget update will be available next month. It is hope that by the July meeting a budget will have been set for the carpark and CIL project budgets. discussions can commence. It was decided to add in a phased budget for the CIL, this will help with allocating and spending the money within the 5 years spend timescale.</p> <p>d) The Neighbourhood plan responses have now all been circulated to the sub group and there will be a meeting next week to discus them. Any amendments that are made will be brought back to the Parish Council for the July meeting. Cllr Debney has spoken to Ricardo and the plan is to still move to Reg 16 over the summer.</p> <p>e) The South and Vale local plan submission from the PC needs to be submitted, Cllr Debney agreed to make the submission for the Council</p> <p>f) Cllr Gilgrass hopes to be able to arrange a village hall liaison group meeting in the next month, some of the village hall meetings have not taken place so there has been a delay in any new decisions regarding architects and the next phase.</p>
8	<p>Matters for report and inclusion on July's Agenda</p> <p>Public participation in meetings procedure to be added to the next Villager article, any request to be part of public participation must be made to the Clerk before the meeting.</p> <p>The Community Association would like thank the PC for the grant to help with the Jubilee celebrations, the beacon lighting and fireworks were a huge success with many 100's of people attending.</p> <p>Hedges have confirmed there is a delay at the land registry department, and the paper work for the new land transfers will be severely delayed.</p> <p>Cllr Debney confirmed Giles has started to work on all the village verges.</p> <p>There are some trees in the Martins field that need to be looked at by the Countryside Officer, Katie to log them on the countryside portal.</p> <p>Clive Collett has offered to update the eclectic supply at the Pavilion to make hosting large events easier. It was agreed to pay for these improvements with CIL finds.</p> <p>The meeting was closed to the public at 9.15pm to discuss a confidential matter.</p>

It was agreed that the next meeting of the Council would take place on Tuesday 19th July 2022 at 7.30pm. There being no further business the meeting was declared closed at 9.35 pm.