BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

The Annual Parish Meeting

Minutes of the Annual Parish Council meeting duly convened and held on Tuesday 17th May 2021 in the Village Hall

Present: Cllrs S.Robosn (Chair), H.Baines, J.Davys, , C.Collett, B.Nielson, G.Gilgrass, J.Harding J.Debney on Zoom

In attendance: K. Fanstone (Clerk)

1	**Nomination of Chair of Parish Council** Cllr. Collett nominated Cllr Robson as Chair, all voted in agreement.
2	Cllr. Collett nominated Cllr Baines as Vice Chair, all voted on agreement
3	**Apologies for Absence** S. Jackson P.Sudbury
4	**Declarations of pecuniary interest** There were no declarations of pecuniary interest
5	**Minutes of the meeting held on 19th April 2022** The minutes of the meeting held on 19th April 2022 were approved and signed.
6	**Appointment of Planning Committee** Cllr. Collett will remain as the Chair of the planning Committee for one more year. It was resolved to appoint Cllr. Collett (Chair), Cllr. Debney (Vice Chair), Cllr. Davys and additional help from Cllr Neilson on planning legislation when required for complicated planning applications
7	**Appointment of Representation** It was resolved to appoint the following representation – Councillor in Charge of Finance – Cllr. Harding Footpaths – Katie to contact the Walking group Kings Meadow and Recreation Ground – Cllr. Gilgrass Jubilee Pavilion – Cllr. Baines Village Hall – Cllr. Gilgrass Highways – Cllr. Nielson

Playgrounds – Vote to continue rota
Millennium Wood – Environmental Group
Mineral Strategy – Cllr. Nielson
Earth Trust – Cllr. Collett & Cllr. Debney
Grass Verges – Cllr. Debney
Public Transport Rep – Cllr.Jackson
Neighbourhood Plan – Cllr. Debney

8 It was approved to continue the direct debit payment for Talk Talk, and to use online banking for payments and transfers.

9 **Public Participation**

There were no member of the public present.

10 **Reports & District Councillor Report**

District Councillors Report

The joint local plan consultation is now open, and all are encouraged to complete it, it is quite an interactive format and will really help the two district councils to work together to achieve what people think is a priority.

Cllr Collett passed on some feedback that she has had from people in the Parish that they have found the District Council very supportive on matters that have involved them.

Clerks Report

The zip wire insurance claim has been opened, they have authorised half of the expenditure for the repairs, but we have questioned why the remaining balance isn't covered.

The goal on the rec has now been painted and is ready for the net to be fitted ready for the summer.

The yearly budget and bank rec had previously been circulated, there CIL money has now been separated out so that any expenditure will be clear to allocate and see. Cllr Harding updated the council on full year projections and the Councils reserves.

Planning report

Ref	Description	Decision
P22/S1554/HH	Applecroft	Planning Committee are compiling a response
P22/S1680/HH	North View	Planning committee to discuss in more details
P22/S1619/LB	Thatch End	Approved
P22/S1618/HH	White house	Approved

Cllr Simpson confirmed the SODC Planning department were seeking advice from specialist farming planning advisors regarding the Byre application.

Neil O'Homer has agreed to help with the Applecroft submission, Cllr. Collett to keep PC updated. Some residents have already submitted their submissions, there is a very strong feeling in the village regarding this planning application.

The Council has received a letter from SODC with recommendations for the boundary between Wallingford and Brightwell to not be changed and will cease consideration of this matter, there had been 9 submissions of support and 123 against, so a great response. Jason will attend the meeting to thank SODC and Wallingford Town Council for supporting BCSPC.

Agree May's Payments for approval

Payee and reason	£ total
K. Fanstone – Clerk's Salary April	£622.44
Elan City – (Sires Hill speed device CIL)	£2404.80
Scofell	£67.63
Jubilee decorations	£108.93
Village Hall glass hire	15.00
Printinco	£16.80
Blanchfords – lock and chain	£29.37
Reids Playground Maintenance	£900.00

12 **Matters for Discussion/Decision**

a) The Discussion regarding speeding gates for Sires Hill continued and it was decided that the suggested position will not help reduce speeding and will also be out of our Parish Boundary. Katie to contact Highways with the outcome.
b) The Parish Council are in full support of the High Road being changed to 20mph to match the rest of the Village; Cllr Sudbury has also said he will support this proposal. Cllr Collect proposed an official request was sent to Highways to start the process, Cllr Davys seconded and full Council agreed. Katie to complete the application.
c) Cllr Robson and Katie will meet with Warborough PC to discuss the speed changes on the road by the Park Homes site. BCSPC is clear in its intentions to pursue a speed reduction along the Shillingford road towards Wallingford, and want to promote a formal request to Highways to start the process to make this change. Cllr Sudbury in April's meeting also agreed to support this change.
d) Cllr Robson had attended a meeting with highways and some residents regarding the parked and abandoned cars around the war memorial. Highways were sympathetic to the problems, but no permanent solutions were decided on. All untaxed cars have been reported to DVLA.
e) Cllr Gilgrass will lead the car park project, and will meet with Cllr Nielson and Davys to set out the next steps. A full set of plans with draining and fencing will be drawn up and they hope to have some budget ideas by next meeting. Katie to supply planning and land registry details and conditions.
f) The restorations on the Greenemere telephone box have started, a new door will be fitted and all repainted. The budget set for this will need to be adjusted to reflect the new door purchased.
g) The village hall trustees are meeting with 3 new architect companies and by the next PC meeting a company will have been decided on and a liaison group meeting will be able to be set up to go through the next stage in the development.

	h) The Clerk left the meeting while the Council discussed her salary and moving up the Scale point increments, it was agreed that the Clerks salary should move up two scale points to reflect the time she has been here, and the increase be back dated to October 2020 and October 2021.
8	**Matters for report and inclusion on June Agenda** Katie will register the overgrown bridleways on the countryside portal, and update with Cllr Dayvs when any work is done. Jubilee weekend plans are almost complete, the bunting is going up this week and a plan was made to collect all the equipment for the street party. The environmental group have arranged a tour of the farm on 24th May, the PC was invited at attend. Cllr Debney will give a full NP plan update next month, the submissions have been received and the sub group are working through them and will compile a complete report for June. The verges have started to be cut back and Giles will be working his way around the village, Kingerlee have agreed to pay to replace the chopped down trees on the open spaces at Little Martins, the volunteers have been working hard to strim and tidy the open areas, Katie to arrange for the grass cutting to start The bus stop at Greenmere needs some repairs and ideally a bin, Katie to arrange. Bioregional will be in the village hall on Wednesday 23rd May to present to the village.

It was agreed that the next meeting of the Council would take place on Tuesday 20th June 2021 at 7.30pm. There being no further business the meeting was declared closed at 9.15 pm.