

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and on February 2022 at 7.30pm In the Village Hall

Present: Cllrs S.Robson (Chair), J.Davys, C.Collett, H.Baines, B.Nielson, P.Sudbury, J.Debney, Graham Gilgrass, P. Sudbury, A. Simpson

In attendance: K. Fanstone (Clerk)

1	Apologies for Absence . Apologies received from Cllr S.Jackson, J.Harding
2	Minutes of the meeting held on 18th January 2022 . The minutes of the meeting held on 18 th January 2022 were approved and will be signed by Sue in the Parish Office.
3	Declarations of Disclosable Pecuniary Interest . There were no declarations of pecuniary interest.
4	Public Participation . There were no members of the public present.
5	County Council Report – . The lighting policy is pushing forward, and there is general consensus that a turn off time of 8pm will be adopted. The County new tree policy has been adopted; this will really help with any new development's being built The school bus that serves Brightwell will potentially be stopping in the next 2 years. It was decided that a meeting with all the Parish's that this change effects should be arranged to see what we can do to make sure a bus still serves the village. The bus service stopping also gives weight to the need for a pedestrian crossing. If there was a safe place to cross it is thought most children would be allowed to cycle to Wallingford school. District Council Report – There are 3 consultations being launched this week, the joint design guide, Draft Community Infrastructure Levy (CIL) Charging Schedule and Draft Developer Contributions Supplementary Planning Document (SPD), all are encouraged to respond individually and as a Council, Cllr Robson to liaise with the Clerk to submit Council response. Clerks Report – The W.I would like to celebrate 100 years of the group being in the village with a planting a tree, it was decided that King Meadow will be the best place for a tree, Cllr Debney to confirm the best type of tree. The Clerk will work with the church to prepare the procedures for when the Queen passes.

Brightfest would like to use any profits it makes this year to buy a defibrator to be fitted at the Pavilion. The Parish Council agreed that it was a great idea and that once fitted it would take over the management of it.

Planning Report

Ref	Description	Decision
P21/S5071/HH	The White House, Mackney Lane	Approved

Cllr Collett reported that a group of residents near Applecroft have written to planning and enforcement and lodged an official complaint. The enforcement procedure and continues to work through its process.

The developers for High Road have responded to the Parish Councils holding objection, it was agreed that the self-build plots issue was not worth pursuing further, the point made about a small development and time scales were accepted. The positive response to the swift boxes, owl boxes for the trees and air source heating were all welcomed. The Parish Council would like to attend the meeting between Highways and the developers, but all in all it was agreed that good progress has been made, and Cllr Collett and Cllr Debney will work together to respond.

Agree Payments for approval

Payee and reason
K. Fanstone – Clerk’s Salary January (1 hour additional pay for Pavilion meeting)
Slade End Garden Company (outstanding invoice from Ed for village verges)
SLCC - Parish Clerk Manual book
McAfee subscription
SODC – Dog Bins
Printinco posters for NP
Amazon Printer ink

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Matters for Discussion/Decision

- a) Cllr Gilgrass and the Clerk have met to do the annual asset review, the updated asset register has now had some missing figures added in, The Clerk to talk to Cllr Harding about working out a replacement value taking into account depreciation cost for the asset register. All approved the new asset register and the increased value.
- b) The 20/21 external Audit report had been circulated prior to the meeting. the Clerk apologised that this hadn’t been done sooner, when received in September the Clerk had published the report but forgotten to bring it to full Council, all acknowledged the report and the comments made.
- c) Cllr Debney presented the completed new draft of the Neighbourhood plan and design code. There were some concerns on the following policies
 - BCS1 – It was felt by some that the rural commercial business were not represented properly in this section, and the word “commercial” should be added. Cllr Debney will check with Neil and Leani if this is needed or if it is covered is the additional text.

All voted to give Cllr Debney delegated authority to amend as recommended by the planning consultant team.

- Solar energy policy - the word solar has been omitted from the renewable sub paragraph 3, Cllr Debney will clarify this point with the Consultants

All voted to give Cllr Debney delegated authority to amend as recommended by the planning consultant team.

- BCS6 – There was a long discussion regarding the use of the word “all” relating to buildings being certified to passivhaus standard, it was argued that this was for buildings where appropriate and this was clarified in the supporting text, but there was strong feeling from some that this left this point open to debate and dispute. Suggested that the word “appropriate” be inserted before buildings. Cllr Debney will clarify this with the planning consultants.

All voted to give Cllr Debney delegated authority to amend as recommended by the planning consultant team

- The assets of heritage value still needs some work, the names of properties won’t change but some of the numbering may change and there is addition text for each property and a photo to be added, also additional maps needed for this section.

All voted to give Cllr Debney delegated authority to amend.

- All were happy with the design code, it follows the new materials and suggested SODC design code, the Key Views analysis needs some work on the numbering. Cllr Nielson and Cllr Baines will be meeting to take a better photo of the view from the main Shillingford Road.

All voted to give Cllr Debney delegated authority to amend.

- All were happy with the repeated final 3 paragraphs and supporting 3 documents.

All voted to give Cllr Debney delegated authority to amend.

The Parish Council thank Cllr. Debney and the NP Sub group for all their hard work on this project and agreed a phenomenal amount of work had been achieved in a very short space of time.

- d) Cllr Gilgrass updated the Council on the latest Village Hall developments. Just over 100 questionnaire responses have now been received , the deadline has been extended as more are needed, Another push on FB was suggested and also a promotion from the staff in the village shop. The Village Hall group are going to arrange a meeting with the Pavilion development team to set up working together so as not take away from each other’s project, Cllr Baines agreed to represent the PC for the Pavilion.
- e) The CIL fund was discussed, it is very hard to allocate specific funding to each of the suggested projects without any rough figures. It was decided that by the next meeting we should be able to have a rough plan for the carpark, with a view to keeping this cost to a minimum with help from the village, from there it will be easier to allocate where the rest of the funding can be spent.
- f) The discussion regarding the pedestrian crossing was moved to next month agenda.
- g) Cllr Debney declared an interest in the Bell Lane carparking issue, but reported that a solution has been found by the local residents. The owner of Wellsprings has suggested that they could tidy the area and make good whilst they are having their driveway redone, Cllr. Collett agreed to go and see the owners of Wellspring and ask if possible for the area on Bell Lane could be compacted by their builders before making good.

	<p>h) Cllr Collett reported that for the next meeting she should be able to bring a rough plan and ball park figure for the carpark area, but she stressed that the ground surface clearing needs to be done as soon as possible in order for the area to be staked out properly. All agreed that all ground surface brambles and growth can be cleared away. It was agreed that no trees were to be cut down until plan for the area had been agreed but that by the next meeting Cllr Debney will have been to look at the area and the trees that are reported to be in a bad state and dying.</p>
8	<p>Matters for report and inclusion on February Agenda</p> <p>Cllr Collect informed the PC that a date had been set for the dog show and summer ball, and Cllr Davys reported that the village fete will be moved to the rec and Pavilion this year. We are still waiting in the zip wire being fixed, The Clerk and Cllr Gilgrass to chase arrow. Cllr Davys asked for some clarification on the jubilee weekend plans, at the moment there are lots of groups working on separate events on different days, Cllr Baines suggested a meeting to bring everyone together in a few weeks to coordinate the weekend</p>

It was agreed that the next meeting of the Council would take place on Tuesday 15th March 2022 at 7.30pm. There being no further business the meeting was declared closed at 9.35 pm.