

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and on Tuesday 21st December 2021 at 7.30pm on Zoom.

Present: Cllrs S.Robosn (Chair), J.Davys, C.Collett, S.Jackson, H.Baines, J.Harding, J.Debney,
B.Nielson, A.Simpson, P.Sudbury

In attendance: K. Fanstone (Clerk)

1	Apologies for Absence <ul style="list-style-type: none">Apologies received from G Gilgrass
2	Minutes of the meeting held on 16th November 2021 <ul style="list-style-type: none">The minutes of the meeting held on 16th November 2021 were approved and will be signed by Sue in the Parish Office.
3	Declarations of Disclosable Pecuniary Interest <ul style="list-style-type: none">There were no declarations of pecuniary interest.
4	Public Participation <ul style="list-style-type: none">There were no members of the public present at the meeting
5	<p>District Councillor Report – Cllr Simpson reported that the planning enforcement has completed its review and a new policy has been submitted, this should give a lot more clarity, efficiency and speed to the whole process, please send any feedback to Anne-Marie.</p> <p>The second set of Councillor grant applications are now open, Cllr Simpson encourages anyone in the Parish to apply.</p> <p>County Council Report – The working party set up to work on highways speed and lighting is now up and running and Councillor Sudbury will update the Council as and when there are more developments. Confirmation was given that the lights along the bypass have now been dimmed, and all agreed that it has made a difference from the Brightwell side. Jason requested that we still need in writing what changes have been made regarding lighting levels and shields.</p> <p>Councillor Sudbury had been at a successful meeting regarding the speeding on the Shillingford Road, and they drew up a compressive list of works that could be done to help, Trading standards have also been consulted regarding lorry width limits.</p> <p>Work still continues on pushing for a pedestrian crossing on the A4130.</p>

Clerks Report – The Hollands family have requested the memorial tree they had by the cricket nets be replaced as sadly the original one has died; they also would like to place a memorial stone along side the tree. The Parish Council agreed to replacing the tree but require some more information on the stone, size, design etc, Katie to contact the family.

Scofell have been out to look at the works to be added to the contract in the new year. Cllr Collett proposed we accept the quote for the winter seeding on the Little Martin Green, Sue seconded, all agreed.

David Fox has worked on the heat source project contract and the changes that needed to be made are almost finished, he is expecting the final draft to come through soon, reminder to the 3 Councillors that were selected to approve the contract on behalf of the Council to keep an eye on their emails.

Planning Report

Ref	Description	Decision
P21/S4835/HH	Church View House	No Objections
P21/S5046/FUL	Shillingford Bridge Hotel	No Objections
P21/S4771/FUL	High Road Development	Extension requested
P21/S5141/HH	Elm Cottage	No Objections

Cllr Collett and Cllr Davys had a productive meeting with the developers for the High Road, full scale plans are now available for all to look at, and the developers will be attending the January meeting to present to the full council. An extension has been granted from SODC planning in order for this meeting to take place and the PC to submit their comments.

Cllr Collett has spoken to the planning Officer regarding the notice going up on the end of Nursery Lane, this is a statutory notice that should have gone up with the original planning application and is not a new one.

Following on from our comments already made on this application, the Parish Council will submit a further response to note that it supports SODC policies in the Brightwell-Cum-Sotwell Conservation Area designation and Listed Buildings register, and supports these being taken into account when the District Council makes their decision.

Agree Payments for approval

Payee and reason	£ total
K. Fanstone – Clerk's Salary December	£611.52
John Calvert – Pavilion Tower	£130.00
Village Hall hire – Stewart Room	£148.00
Spare Star Keys	£5.61
Arrow Fencing	£396.00
Scofel – Greenmere edges	£219.00
NP Maps	£32.99
Rust Paint	£21.39

Matters for Discussion/Decision

- a) The Terms of Reference that has been drafted for the Neighbourhood planning Sub Committee group had been circulated prior to the meeting. Sue proposed supporting the document, Celia Seconded it and all agreed to implement the document for immediate use.
- b) The Precept for 2022/2023 has been calculated at £31,514.77, this is based on SODC recommended calculations. The full Council agreed to this amount for 2022/23
- c) Cllr Debney presented the latest stage he has reached for the Neighbourhood plan review, the Parish Council agreed they are happy with the subcommittee group members, a full timetable of the process was shared and the policy schedule with proposed reviews was presented. Cllr Baines proposed fully supporting the timetable of events. Policy schedule and policy review, Cllr Robson seconded and all agreed.
- d) The Parish Council has received 2 grant applications from Citizen advice and Wassail group in the village. It was agreed to donate half of CAB application £500, and the full amount to the wassail £170.
- e) Cllr Davys reported that a site meeting had taken place for the village hall carpark. Steve Caple Davies and Clive Collett have agreed to draw up outline plans for the area, this will enable ball park figures to be priced up. It was agreed that where possible resources in the village will be used to keep the costs down. Jason to attend the site to confirm the tree's to be taken down to create space.
- f) The full report for the highways changes to Sires Hill had not been received, but the Council is committed to helping with the cost of some of the speed controlling measures they plan to propose.

8 Matters for report and inclusion on December Agenda

Cllr Baines reported that the telephone box on the High Road need some new windows, Katie to order.

Cllr Sue asked for approval to change the last broken window at the pavilion with standard safety glass as it is in a cupboard and not part of the hall, all agreed.

All the Parish Council agreed the Save the Children Christmas tree display on the green was great and the whole village looked lovely leading up to Christmas.

It was agreed that the next meeting of the Council would take place on Tuesday 18th January 2021 at 7.30pm. There being no further business the meeting was declared closed at 9.40 pm.