

## BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

### Minutes of the Parish Council meeting duly convened and held on 21st September 2021 at 7.30pm at the Village Hall.

**Present:** Cllrs S.Robosn (Chair), G.Gilgrass, J.Davys, J.Debney, J.Harding, C.Collett, J.Dayvs, S.Jackson, B.Nielson, A. Simpson, P.Sudbury

**In attendance:** K. Fanstone (Clerk)

1	<b>Apologies for Absence</b> <ul style="list-style-type: none"><li>Apologies received from H. Baines</li></ul>
2	<b>Minutes of the meeting held on 15<sup>th</sup> June 2021</b> <ul style="list-style-type: none"><li>The minutes of the meeting held on 20<sup>th</sup> July 2021 were approved and will be signed by Sue in the Parish Office.</li></ul>
3	<b>Declarations of Disclosable Pecuniary Interest</b> <ul style="list-style-type: none"><li>There were no declarations of pecuniary interest.</li></ul>
4	<b>Public Participation</b> <ul style="list-style-type: none"><li>Mrs Southwell attended the meeting to observe.</li></ul> <p>Shillingford Hill residents – The Shillingford residents presented to the Council the ongoing traffic problems along the Shillingford Road in front of the park home site, they have made contact with other residents along the road towards Wallingford and before the bridge, they will forward the traffic surveys evidence to the P.C. Cllr Nielson had drafted a letter to be sent to Highway's which was approved by the Council and will be sent from the Clerk, its was agreed it will take a while to implement the dream list of traffic control measures but we will work together to try and work through the process.</p> <p>Sires Hill Residents – The Sires Hill residents brought the PC up to speed with the ongoing traffic problems at Sires Hill, they had previously met with Cllr Sudbury and the local MP. The group are now in a position to try and implement some of the traffic control measures, they appealed to the PC for some help financially with the cost of these, with a priority given to a reduced speed limit. The Sires Hill group will forward the list to the P.C and the Parish Council can start the communication with Highways.</p>
5	<b>County Council Report –</b> <ul style="list-style-type: none"><li>Cllr Sudbury has made Highways issues a priority, there is some hope a new policy will be adopted County wide regarding lighting. There was a discussion that this will be too late for the Site B development and excessive street lighting will already be established.</li></ul>

Jason requested another meeting with Site B regarding the bypass, communication has gone very quiet and we have no update on the lighting levels and shields, Pete and Jason will leave on this.  
It was suggested that the Site B liaison group be started back up along with Marcus and Wallingford T.C.

### **District Councillor Report**

Cllr Simpson was pleased to report that the garden waste collections were starting back up, these will be every 4 weeks to start with and will eventually move back to every other week. All contracts will be extended for the missed months and Anne-Marie expressed that the Council apologies for all the disruptions caused.  
Bob was pleased to report that refuse collections had been better in Shillingford since we last spoke about them.

Anne-Marie reminded the PC that the Councillor grant scheme was still open for applications.

### **Clerks Report**

It was resolved by the Council to agree to Highway's suggestion to improve the bus stop at Slade End, The Council agree to maintain the bus stop and hard standing area upon completion of the work.

The White lines for the pavilion will be remarked and the new no parking sign is in position.

It was resolved by the Council for the Clerk to attend the CILCA course and accompanying mentoring program that runs alongside the course.

The under 15's football team has written to the Clerk to request some of the nettles and brambles be cut back behind the football pitch, all agreed that the lower-level growth could be cut back by the club.

### **Planning Report**

Ref	Description	Decision
P21/S2020/FUL	Highland Amendments	Objection, Jason writing the response.

### **Agree Payments for approval**

Payee and reason	£ total
K. Fanstone – Clerk's Salary August & September	£1223.04
Paper	£2.85
Printinco – Signs for the tennis courts and Rec	£150.00
Arrow – Rec play equipment maintenance	£378.00
Wicksteed – Gym Bolt Covers	£11.66
Scofell - Grass	£769.93
Village Hall hire 2 x meetings	£80.00
Rospa – Paly area safety report	£244.20
SODC – Dog bins	£430.56

### **6 Matters for Discussion/Decision**

- a) Cllr. Debney briefed the Council on the latest situation with the Neighbourhood Plan review and update.

Jason proposed that the Parish Council produce a Design Code and update its green environmental policies that are set out in the NP, Cllr. Collet seconded this, and the Parish Council all approved. Jason proposed that the Parish Council review and update the Neighbourhood Plan to include the design code, Cllr. Jackson seconded and the Parish Council all approved.

Cllr Debney proposed a steering group should be formed to take the plan forward, Cllr. Debney will chair this group, Cllr. Collet Seconded this and the Parish Council all approved. Celia and Bob would also like to be in the steering group.

Jason explained the timetable for the project and has already had a very productive meeting with Ricardo from SODC. It was resolved by the Council to continue to use Neil Homer who worked on the original plan and has been working with the Council since then on planning matters in the village.

- b) The application for the grant to undertake the investigation work for a potential ground heat source has been approved. The Council requested a meeting with David and the team that have been working on this to brief the PC on the developments so far and the next steps, Katie to organise a meeting.
- c) The P.C insurance is due for the renewal, the quote for the coming year of £2533.05 was approved by all.
- d) Cllr. Gilgrass reports that the Village Hall trustees had met with the P.C liaison group and a full meeting together with the P.C will take place to share the full details. Jason has stepped down from the Liaison group and Sue will take his place. Meeting for the Village Hall on 28<sup>th</sup> September.
- e) Cllr. Jackson will chase the solicitor to finalise details for the Nursery Land transfer and will report back, Celia to speak to Frank to see if he is still happy to help clear some of the land for the P.C.
- f) The Parish Council will be taking part in the Queens' green canopy project for the jubilee, Jason proposed one tree be planted in each open space. James reported that the community Association is looking into organising some fireworks.

**8 Matters for report and inclusion on December Agenda**

There will be a soft opening of the stream on Sunday 26<sup>th</sup> September at 12pm, the Parish Council are invited to come along.

Bob suggested the salt bins be checked for salt levels before the winter weather starts, Katie to do this.

Jason reported that there had been some improvements by Kingerlee at Little Martins, but still some work to do before the transfer can take place.

Henge 2021 has been postponed to plan a bigger event incorporating all surrounding villages in 2022/23

It was agreed that the next meeting of the Council would take place on Tuesday 19<sup>th</sup> October 2021 at 7.30pm. There being no further business the meeting was declared closed at 9.35 pm.