## **BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL**

# Minutes of the Annual meeting of the Parish Council meeting duly convened and held on 15<sup>th</sup> May 2018 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

**Present:** Cllrs S. Robson (Chair), C. Collett, D. Fox, J. Debney, H. Baines, R. Nielsen, A. McGiven and S. Jackson.

In attendance: L. Dalby (Clerk) and five members of the public.

1.	Election of Chairman and to receive the Chairman's Declaration of Acceptance of Office
	It was proposed by Cllr Collett and <b>RESOLVED</b> to elect Cllr Robson as Chairman.
	Cllr Robson signed the declaration of acceptance of office in the presence of the Clerk.
2.	Election of Vice-Chairman
	It was proposed by Cllr Collett and <b>RESOLVED</b> to elect Cllr Baines as vice-chairman.
3.	Apologies for Absence
	Apologies were received from Cllr G. Gilgrass and County Cllr Atkins.
4.	Declarations of Disclosable Pecuniary Interest.
	There were none.
5.	Public Participation
	Cllr Fox spoke with the applicants of P18/S1279/FUL. The Design and Access Statement mentions
	Appendices A & B but there are no appendices attached. Cllr Fox also noted that two of the plans
	show different things and the parking seems to be outside the village boundary which does not
	comply with the Neighbourhood Plan.
	Mr Fox also noted that the applicant's boundary fence and hedge are not in the correct place
	and asked that they be moved.  The application was discussed. Council have no objections to the building but are concerned that
	the parking should be in accordance with the Neighbourhood Plan. Cllr Fox proposed a holding
	objection until the parking has been clarified.
	objection until the parking has been clarined.
	Mr Venners noted that the amended application for The Rodings shows that the house height is
	in line with the neighbours and the drainage is adequate. It was noted that the council still has
	concerns about speed past the entrance. Cllr Fox will contact the planning officer.
	Mr Venners reported that an amended plan for Little Martins has been submitted.
	Cllr Fox reported that the Council will submit a holding objection until the matter of the custom
	build plots has been resolved.
	Mr Markham discussed the Sotwell Manor Fruit Farm Appeal with Council and will submit his
	objection.
	Council agreed their objection to the Appeal.
6.	Minutes of the meeting held on 17 <sup>th</sup> April 2018
	The minutes of the last meeting were agreed and signed by the Chairman.
7.	Appointment of Internal Auditor
	It was <b>RESOLVED</b> to appoint Roger Symes as Internal Auditor.
8.	Appointment of Planning Committee
	It was <b>RESOLVED</b> to appoint Cllrs Fox (Chair), Collett, Jackson and Debney as the Planning
	Committee.
9.	Appointment of Representatives
	It was <b>RESOLVED</b> to appoint the following representatives.
	Councillor in Charge of Finance Cllr Fox
	Footpaths Walking Group

Kings Meadow and Recreation Ground Cllr Gilgrass
Jubilee Pavilion Cllr Baines
Highways Cllr McGivan

Playground Reports Rota

Millennium Wood Reports Cllr Nielsen and Environment Group

Trustee to Fairthorne Memorial Trust Nick Spencer Mineral Strategy Cllr Nielsen

Earth Trust Cllr Robson/Collett

Grass Verges Cllr Debney

Public Transport Rep Cllr Robson/Collett
Neighbourhood Plan Cllr Debney

## 10. Reports

## a) County Councillor's Report

Work to persuade Highways England of the many merits of a route to the north of Oxford for the Oxford to Cambridge Expressway continues. We have had sight of a letter from the Chancellor of the Exchequer which shows that in some quarters, at least, they are lobbying and it seems to be sinking in. In particular, it notes the merits of trying to link the Expressway to the A420, which would necessarily take the route north of Oxford.

OCC has set up a new Innovation Fund (with a total of £100,000). This fund forms part of the Council's approach to ensuring that people have access to a variety of activities and support during their daily lives. The Council wants to encourage as many organisations as possible to apply, to enable the creation of varied and innovative support to meet people's changing needs and the different opportunities that they would like to see available to them. The deadline for applications is 8th June. This is not aimed at supporting current activities, but helping to set up new ones. Advice is available from: Rebecca Lanchbury at

rebecca.lanchbury@oxfordshire.gov.uk or Sophie Kendall at sophie.kendall@oxfordshire.gov.uk

The number of reported highways problems is continuing to rise at the moment (from 159 to 181 in my Division), but so is the number of defects scheduled for repair (from 70 to 94). I was pleased to hear that the Church Lane potholes we reported at the Annual Meeting are now very definitely on the list for repair.

## b) District Councillor's Report

None received.

## c) Clerk's Report

The Clerk has received a quote for tree works. Cllr Debney to consider the quote.

d) Planning Report

Ref	Ref Description		Decision
P18/S0863/FUL	Floodlights, Wallingford Sports Park	NSV	Approved
P18/S0881/HH	Single storey rear and side extension. 69, Greenmere	NSV	Approved
P18/S1055/LB Repairs and alterations. The Orchards, The Stre		NSV	
P18/S1023/HH	Demolition of outbuilding and erection of 2 storey	NSV	
	side and single storey rear extension. 21 Greenmere		

Cllr Fox submitted the response to the NPPF. Cllrs Fox and Debney met with Ed Vaizey MP to discuss the council's concerns about the NPPF.

## e) May Payments

The following accounts for payment were approved.

Payee and reason	£ detail	£ VAT	£ total
OALC - Training	80.00	16.00	96.00
Arrow Fencing – supply and fir stainless steel plates	120.00	24.00	144.00
L. Dalby – Clerks salary and expenses	497.95		497.95
HMRC - PAYE	123.60		123.60
John O'Conner Grass Cutting	441.19	88.24	529.43
Brightwell Vineyard – wine for APM	75.17	15.03	90.20
Stewart Village Hall – hire of hall for APM	36.00		36.00

## f) Financial Report

The balance of the Current Account is £73,184.69.

## 11. Matters for Discussion/Decision

a) Playground Update

The grant from WREN has now been confirmed so work can now begin at Kings Meadow. The application for an SODC grant for the play area at the recreation field has been submitted and three matching quotes have been requested.

b) To agree response to planning applications

Ref	Description	PC Rec
P18/S0624/RM	Reserved Matters application following Outline approval	Holding
	P17/S0164/O for proposed residential development of up to	Objection
	31 dwellings including new access from Didcot Road	
	following demolition of existing buildings to southern	
	portion of site. Consent sought for: appearance, landscaping,	
	layout and scale. This is not EIA development. Little Martins	
	Field, land east of Waterman's Lane north east of Didcot	
	Road Brightwell-cum-Sotwell	
P18/S1279/FUL	Demolition of agricultural barn and erection of new dwelling	Holding
	and creation of residential curtilage. The Byre Mackney Lane	Objection
	Brightwell-Cum-Sotwell	
Appeal	Sotwell Manor Fruit Farm	Object
P17/S2268/O		

It was agreed to write to applicants of The Byre regarding the boundary fence.

- c) To confirm date of the 2019 Annual Parish Meeting It was agreed to hold the 2019 Annual Parish Meeting on 23<sup>rd</sup> April.
  - d) To discuss Parish Communication

The new website was discussed and it was agreed to have linked Councillor email addresses. The Villager Report will become a standing item on the agenda.

e) To discuss grass cutting schedule of the Recreation Field Following a request for extra cuts on the recreation field from the Cricket Club it was agreed to monitor the cutting and ask for extra cuts if needed.

# 12. Matters for report and inclusion on June's Agenda

- Villager Rota

It was agreed that the next meeting of the Council would take place on Tuesday  $19^{th}$  June 2018 at 7.30pm. There being no further business the meeting was declared closed at 9.30 pm.